

## Information Sheet

### ***How Do I*** Tutorials for Designers and Instructors

This series of two- to five-minute demos focuses on many of the essential skills required to develop and teach in WebCT. The Flash-based tutorials are organized by instructor and designer tasks, and are designed to enhance an institution's training and support efforts.

To use these files, download and unzip the *how\_do\_I\_tutorials.zip* file that corresponds to the version of WebCT that you are running. The *tutorial\_list.htm* page provides links to the demos based on instructor and designer roles. You must have a current version of Macromedia Flash Player installed in order to view these files. You may download the newest version from <http://www.macromedia.com/go/getflashplayer/>

These files may be incorporated into your online training courses or used as follow-up support resources. They are not designed to be a stand-alone training program.

Because these files contain proprietary information, you may not place them on a publicly available Web site.

If you would like to purchase editable versions of these files or license fully-developed online courses that incorporate the demos into a comprehensive training program, please contact your Engagement Manager.

If you have comments, questions, or suggestions for additional tutorials, please email [eddev@webct.com](mailto:eddev@webct.com).

Copyright © 2006 by WebCT. All Rights Reserved

Users acknowledge that the materials, and all copyright and other intellectual and proprietary rights therein, are and at all times shall remain the valuable property of WebCT and its licensors, or their respective successors or assignees. Users agree to respect and not to alter, remove or conceal any copyright, trademark, trade name or other proprietary marking that may appear in the workshop.